# **ADMISSION**

## **How to Apply**

To apply for admission, go online to the Office of Admissions Graduate Admissions website (https://admissions.ufl.edu/apply/graduate/) (https://admissions.ufl.edu/apply/graduate/) for basic information and contact the academic unit of interest for specific deadlines, requirements, and procedures. To find websites for academic units, go online to https://grad.ufl.edu/apply/admission/. The Office of Admissions refers applications that meet minimum standards to the graduate admission committees of the pertinent academic units for approval or disapproval. Applicants must meet the requirements of both the academic unit and the Graduate School to be admitted for graduate study. Admission to some programs is limited by what resources are available.

#### Requirements for Admission:

- A recognized baccalaureate, graduate or professional degree from a college, university, or higher education institution accredited by the Higher Learning Commission, the Middle States Commission on Higher Education, the New England Commission of Higher Education, the Northwest Commission on Colleges and Universities, the Southern Association of Colleges and Schools, the Western Association of Schools and Colleges, or a comparable degree from an international institution.
- For applicants with a bachelor's degree only, a minimum grade point average of B (3.0), calculated from all grades and credits after the semester where the applicant reached 60 semester hours or 90 quarter hours is required. Applicants should refer directly to their intended academic units for Graduate Record Examination (GRE) or Graduate Management Admission Test (GMAT) requirements. If required, academic test scores are used in the context of a holistic credential review process.
- For all international applicants, a minimum score on one of these English Language Skills tests:
  - Test of English as a Foreign Language (TOEFL): 550 paper, or 80 Internet & Home Edition;
  - International English Language Testing System (IELTS): 6 (6.5 Effective: Spring 2026); or
  - Documented successful completion of the University of Florida English Language Institute program.
  - For graduate programs that require a GRE score, the verbal GRE must be a minimum of 140 in addition to TOEFL or IELTS.
- \* Students from countries where English is the only official language, who have attended non-US institutions where the language of instruction is English or have earned a degree within the United States may qualify for an exemption at the discretion of the academic department.
  - The admissions application must be submitted with a nonrefundable \$30.00 application fee.
  - · Satisfactory conduct record.
  - Proof of medical immunization. Visit the following website http://shcc.ufl.edu/services/primary-care/ immunizations (http://shcc.ufl.edu/services/primary-care/ immunizations/)/.
  - A complete and up-to-date résumé or curriculum vitae (submitted via CollegeNET) that includes all post-high

school education and employment, plus information about ongoing international affiliations and research funding.

Some academic units require a reading knowledge of at least one foreign language. Exceptions to the above requirements are made only when these and other criteria, including letters of recommendation, are reviewed by the academic unit, recommended by the college, and approved by the Dean of the Graduate School.

Admission to the Graduate School requires a baccalaureate degree from a college, university, or higher education institution accredited by the Higher Learning Commission, the Middle States Commission on Higher Education, the New England Commission of Higher Education, the Northwest Commission on Colleges and Universities, the Southern Association of Colleges and Schools, or the Western Association of Schools and Colleges. Applicants must arrange to send official transcripts from each institution attended to the Office of Admissions. Applicants should reference their academic unit's website as some require that applicants submit an official copy of their transcript from each institution attended directly to their attention as well as the Office of Admissions. These transcripts must be received directly from the registrar of the institution where the work was done. Applicants who currently are enrolled at another institution must send updated transcripts as soon as they are available for any work completed after applying for admission.

Please note: If admitted without final official transcripts or test scores, final test scores or final credentials must be posted by the UF Office of Admissions before the end of the first term of enrollment.

Students failing to meet admission conditions are barred from continued registration after their first semester.

Admission requirements of an academic unit are often more rigorous than the minimum requirements set by the Graduate School. Because of resource limitations, most academic units do not accept all qualified applicants.

All applicants who meet requirements and standards will be considered equally for admission to any academic program, regardless of race, color, religion, gender, marital status, beliefs, age, national origin, sexual orientation or physical or mental disabilities.

# **Admissions Examinations**

Graduate Record Examination (GRE): If stipulated as an admission requirement by the graduate academic program to which they seek acceptance, applicants must submit GRE scores that are acceptable to the program of interest. In addition to the General Test of the GRE, some academic units may encourage applicants to submit scores on one or more advanced subject tests. Applicants with a previous graduate or professional degree or equivalent from a regionally accredited U.S. institution may be exempt from the GRE and undergraduate GPA requirements. Contact the academic unit for specific admission testing requirements.

**Graduate Management Admission Test (GMAT):** Applicants to some of the M.B.A. programs must submit satisfactory scores on the GMAT for admission into the degree program. For further information on admission requirements to all M.B.A. offerings at UF, please visit https://warrington.ufl.edu/mba/apply/.

**Graduate Study in Engineering:** Some programs may use the Fundamentals of Engineering (FE) examination in lieu of the GRE for admitting students into the non-thesis master's degree programs.

## **Required Immunizations**

The University of Florida requires that all new students show proof of certain immunizations prior to attending UF. The official form and instructions for how to complete it successfully are available at https://healthcompliance.shcc.ufl.edu/immunization-requirement/immunizations/. Once received, your completed form will be reviewed by UF Health Compliance Office staff. PLEASE NOTE: Students will not be cleared to register for classes until all immunization requirements are met.

#### **About Health Compliance**

Students must comply with the University's immunization and health insurance requirements. More information and submission instructions about both of these prerequisites can be found at http://healthcompliance.shcc.ufl.edu/ (https://healthcompliance.shcc.ufl.edu/).

Immunizations: Vaccine-preventable diseases do still exist, and contracting these illnesses can have an adverse effect on a student's health, well-being, and ability to reach optimal academic performance. Students shall be required to show documentation of specific vaccinations or proof of immunity for Measles/Mumps/Rubella (MMR), Hepatitis B, and Meningitis. Please note that international students and those entering most academic health professions may have additional requirements including tuberculosis screening. Find the immunization form and instructions online at https://healthcompliance.shcc.ufl.edu/immunization-requirement/.

Should you need to obtain vaccinations, please contact the UF Student Health Care Center's Call Center regarding appointments and any applicable charges: (352) 392-1161.

Insurance: The University follows an Opt Out system where students who don't opt out by providing documentation of adequate health insurance will be automatically enrolled in the school-sponsored plan. They may either purchase outside health insurance that meets the requirements for comparable coverage or they can be auto-enrolled in the school-sponsored Student Health Insurance Plan.

If a student currently has insurance, they will be required to review their insurance coverage and check that it meets the requirements set forth as comparable coverage. They will then need to submit a waiver with their policy information for verification by the end of drop/add but ideally much earlier. The charge for the school-sponsored Student Health Insurance Plan will be removed once the submission is completed and verified. Once verified, the waiver is good for one year. All this can be done online at https://healthcompliance.shcc.ufl.edu/health-insurance-requirement/waiver/

Still, have questions? You can contact the health compliance office for further assistance: healthcompliance@shcc.ufl.edu or (352) 294-2925.

## **Computer Requirement**

Access to and on-going use of a computer is required for all students to complete their degree programs successfully. The University of Florida expects each student to acquire computer hardware and software appropriate to their degree program. The university maintains general computing requirements which can be located at http://www.it.ufl.edu/policies/student-computing-requirements/. (http://www.it.ufl.edu/

policies/student-computing-requirements/) However, individual colleges may have specific requirements to ensure students can complete their coursework. A list of each college's requirements, if any, are posted at https://it.ufl.edu/it-policies/student-computing-requirements/college-specific-requirements/

Competency in the basic use of a computer is a requirement for graduation. Class assignments may require the use of a computer, academic advising and registration can be done by computer, and official university correspondence is often sent via email.

While the university offers limited access to computers through its computer labs, most students will be expected to purchase or lease a computer that is capable of wireless and wired network connection to the Internet, graphical access to the World Wide Web, and productivity functions such as word processing and spreadsheet calculation. Costs of meeting this requirement will be included in financial aid considerations.

#### **Conditional Admission**

Academic units may, at their discretion, grant conditional admission to up to 10% of an incoming class. Conditional admission candidates must have all application materials submitted: a valid prior degree, admission exam scores, English test scores (if required), transcripts, statement of purpose and recommendation letters, along with records of postbaccalaureate grades or work histories of pertinent prior professional experience, if the academic unit is justifying conditional admission on the basis of either. Academic units granting conditional admission must include the terms of admission in the acceptance letter they send to the student.

Conditional admission cases due to graduate admission grade point averages below 3.0, missing or unofficial test scores, and English test scores (if required) below the required minimums (6 for IELTS (6.5 Effective: Spring 2026), 80 for Internet TOEFL must have final approval from the Graduate School. In such cases, no acceptance letter can be sent until the Graduate School gives final approval.

In cases of students conditionally admitted with missing official transcripts, final admission is deferred for two semesters, until required final credentials are posted by the UF Office of Admissions.

Registration holds to block next-term pre-registration will remain on the records of conditionally admitted students until their first-semester grades are posted on their UF transcripts and show that they met the terms of their conditional admission. Students failing to meet any admission conditions are subject to being barred from continued enrollment after their second semester.

Conditional admission based on unofficial language test scores will have holds placed to block first-term enrollment until official scores are posted by the UF Office of Admissions.

#### **International Students**

#### **English Language Institute (ELI) Conditional Admission**

International applicants, who require additional English language training in order to meet the Graduate School's English language minimum requirements, may be offered English Language Institute (ELI) Conditional Admission. Academic programs will assess an application for ELI Conditional Admission based on all of the materials in an applicant's file. If an applicant has a low or missing score on the IELTS or TOEFL test, or does not have a satisfactory score on the GRE Verbal section, but is

otherwise academically qualified, a program may grant ELI Conditional Admission.

Such an offer of admission does not guarantee an applicant can enroll in graduate coursework. All ELI Conditionally Admitted students must complete one of the following two options before they can enroll:

- They must complete the ELI Intensive English Program and receive an exit certificate from it, or;
- They must provide official IELTS or TOEFL scores that meet the required minimums.

An offer of ELI Conditional Admission may also contain additional conditions set by an applicant's prospective academic program. ELI will coordinate with an applicant's academic program, in order to assist in the student's entry into the Intensive English Program and obtain an appropriate visa.

#### **Students with Disabilities**

The Disability Resource Center (DRC) in the Division of Student Affairs celebrates disability identity as a valued aspect of diversity. We champion a universally accessible community that supports the holistic advancement of individuals with disabilities.

The DRC offers many student services to students with disabilities. These include setting up accommodation plans to help remove barriers in the learning environment, offering academic coaching, disability management counseling, assistive technology resources, and programs and outreach events that celebrate disability.

The DRC serves more than 3100 students each year. Our testing center proctors over 10,000 exams annually and students from various classifications and areas of study utilize DRC accommodations. We work with graduate students, professional school students such as medical, veterinary, law, nursing, and all other disciplines. We welcome graduate students to connect with our office!

The DRC staff is available for consultation with faculty, families, and students. Please contact the office at (352) 392-8565 or via email at accessUF@ufsa.ufl.edu to schedule an appointment or inquire about our services. If you are a graduate student who requires employment-related accommodations, please contact Ken Osfield in the University's ADA Compliance Office at (352) 392-1591 or kosfield@ehs.ufl.edu.

We look forward to connecting with you! Go Gators!

Disability Resource Center Reid Hall, 1316 Museum Road Gainesville FL 32611 https://disability.ufl.edu/ 352-392-8565

Facebook: UF-DISABILITY-RESOURCE-CENTER

Twitter: @UFDRC Instagram: @UFDRC

## **Postbaccalaureate Students**

Postbaccalaureate study is for students who have already received a baccalaureate degree and have not been admitted to the Graduate School. Admission for postbaccalaureate enrollment requires a recognized baccalaureate degree (or higher) from a regionally accredited college or university, or an international equivalent based on a 4-year curriculum, a minimum C (2.0) GPA on all junior and senior year

undergraduate work, as computed by UF, and a satisfactory conduct record.

International applicants must submit a satisfactory score on one of the following: TOEFL (Test of English as a Foreign Language: paper=550, Internet=80) or IELTS (International English Language Testing System: 6 (6.5 Effective: Spring 2026)).

Applicants who meet the following conditions may be exempt from the English language test requirements:

- International students whose native language is English
- International students who have spent at least 1 academic year enrolled full-time in a baccalaureate or postbaccalaureate degree program at a college or university in a country where English is the official language prior to your anticipated term of enrollment at UF.

#### **The Postbaccalaureate Application**

Applicants must ensure that transcripts are sent to the Office of Admissions from each post-secondary institution attended. Applications will not be referred for a decision until transcripts have been received by the Office of Admissions. Postbaccalaureate applicants may apply for Distance Education programs. Only students who have completed a baccalaureate degree in the College of Education may be admitted to postbaccalaureate status for the purpose of completing a teacher certification program. Other applicants may be admitted to postbaccalaureate status only for a limited time to fulfill prerequisites for admission to a master's program. Applicants with degrees in other fields who are seeking teacher certification should apply for admission to a master's program in the College of Education.

Postbaccalaureate students may enroll in graduate courses, but graduate credit is not generally accepted by the Graduate School for transfer. It is possible to transfer up to 15 semester credits of graduate coursework earned with a grade of A, A-, B+, or B by petition in clearly justified cases and in conformance with regulations on courses and credit.

Proof of immunization for measles and rubella or a tuberculosis skin test is required before registering for coursework.

For more information, visit the Office of Admissions website, https://admissions.ufl.edu/apply/post-baccalaureate (https://admissions.ufl.edu/apply/post-baccalaureate/)

### **Nondegree Registration**

Nondegree enrollment is restricted to participants in special programs, off-campus programs, University-affiliated exchange programs, and those participants with non-degree educational objectives at UF. Students denied admission to UF for any term are not eligible for non-degree registration. If you previously have attended UF in a degree-seeking status and did not subsequently earn a degree, you are not eligible for non-degree registration. Students need prior approval from the academic unit(s) to take courses in a non-degree status. That coursework normally is not applied toward the graduate degree if the student is admitted to the Graduate School. By petition in clearly justified cases and in conformance with regulations on courses and credit, it is possible to transfer up to 15 credits of graduate coursework earned with the grade of A, A-, B+, or B. A student should not remain in this classification for more than 1 term before being admitted as a post-baccalaureate or graduate student.

For non-degree registration request form information, click on this link: https://admissions.ufl.edu/apply/non-degree (https://admissions.ufl.edu/apply/non-degree/)

#### Readmission

This information applies only to students who have previously been enrolled in a graduate, postbaccalaureate, or professional UF program. Former students who do not enroll at the university for three consecutive terms, including any summer term, must apply for readmission to the same program of their previous enrollment. Students who wish to take an academic leave of absence should obtain written approval from their academic unit prior to leaving. For students who have a Graduate Assistantship and/or are here on a student visa, please contact the appropriate office(s) for additional information and requirements. https://hr.ufl.edu/leave/graduate-assistant-leave-of-absence/https://internationalcenter.ufl.edu/f-1-student/f-1-processes/leave-absence-loa-or-withdrawal-uf (https://internationalcenter.ufl.edu/f-1-student/f-1-processes/leave-absence-loa-or-withdrawal-uf/)

All readmission applicants must meet the current admission requirements of the college or school they expect to enter. Readmission is not guaranteed and is subject to availability at the level, college, and major. Consult the appropriate program's admission requirements. Readmission is for a specific term. If you are unable to enroll for the term for which you have been admitted, you must apply for readmission again to a different term.

Applicants must present a satisfactory record of conduct. Regardless of other qualifications, applicants who have experienced major or continuing difficulties with school or other authorities since their last enrollment at the University of Florida may find their application for readmission denied.

The readmission application must be submitted with a non-refundable \$30.00 application fee.

For further information, visit the Office of Admissions website https://admissions.ufl.edu/apply/readmission (https://admissions.ufl.edu/apply/readmission/)

# **Faculty Members as Graduate Students**

UF faculty members in tenured or tenure-accruing positions, as designated by Regulations of the University of Florida, 7.003, normally may not pursue graduate degrees from this institution. Exceptions are made for the Florida Cooperative Extension Service (IFAS) county personnel, the faculty of the P. K. Yonge Laboratory School, and University Libraries faculty. Graduate Council policies have also established limited exceptions for persons holding faculty positions that do not include tenure or tenure accrual, and for specified degree programs, including the online MBA. Other exceptions to this policy must be approved by the Graduate Council. Such exceptions, if given, are rare and will only be approved if pursuit of the proposed graduate degree program is determined to be in the best interest of the University and the Colleges involved.

## **Graduate Student Employees**

For more information about employing graduate students, please visit the Graduate School website and see Principles for the Employment of Graduate Students at the University of Florida (https://grad.ufl.edu/work/qa/).

# **Residency Status**

#### **Florida Residency for Tuition Purposes**

For information about Florida residency requirements, please visit the Office of Admission's website (https://admissions.ufl.edu/cost-and-aid/residency/#establishing-residency) for the most up-to-date information regarding initial classification as a Florida resident for tuition purposes; currently enrolled students seeking reclassification as a Florida resident for tuition purpose should reference the information available through the Office of the University Registrar's website (https://registrar.ufl.edu/services/residency/).

For further information about applying to graduate school, please visit https://admissions.ufl.edu/apply/graduate. (https://admissions.ufl.edu/apply/graduate/)